



COMPLIANCE PERMIT - RESIDENTIAL

Town of Islip Building Division
1 Manitton Court, Islip, NY 11751
www.islipny.gov

R STRUCTURES 4 YEARS & OLDER ONLY
RESIDENTIAL PERMIT

**COMPLETE THIS APPLICATION AND SUBMIT TO THE
PERMITS DEPARTMENT ALONG WITH ALL REQUIRED
DOCUMENTATION LISTED BELOW.**

This Permit EXPIRES 1 year from date of issuance.
NO RENEWALS ALLOWED.

FOR OFFICE USE ONLY

0500-_____
ADDRESS _____
POST OFFICE _____ ZONE _____
SPECIAL CONDITIONS _____

DATE FILED _____ BY _____

DATE ISSUED _____ BY _____

TOTAL FEE _____
RECEIPT # _____ C/C ISSUED _____

Subject Address: _____
House No / Street

City State Zip

Property Owner: _____
Full Name Email Phone

Owners Address: _____
(If different from above) House No / Street City State Zip

Expeditor / Applicant: _____
(If different than property owner) Business Name Full Name Email Phone

Business Address: _____
House No / Street City State Zip

LIST ALL STRUCTURES BUILT WITHOUT A PERMIT WHICH REQUIRE A CERTIFICATE OF COMPLIANCE (STRUCTURES 4 YEARS AND OLDER ONLY):

SIZE	TYPE OF STRUCTURE (Accessory Apartment, Accessory Structure -i.e. Deck, Pool House, Detached Garage, Main Dwelling, Plumbing, Pools, Solar Panels, Stove/Fireplace, Two Family /Family Use, Unroofed Open Deck)	AGE

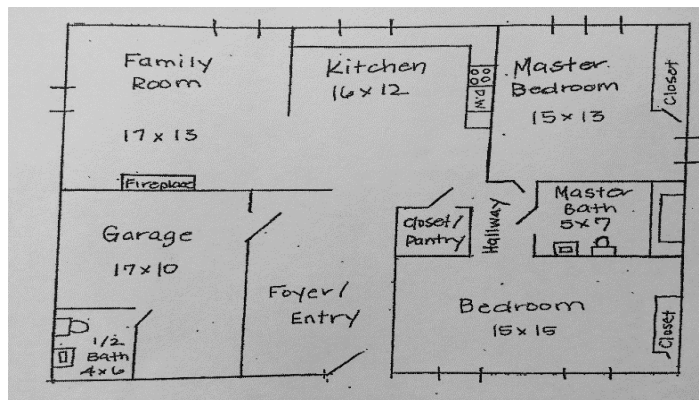
REQUIRED DOCUMENTATION:

- Survey** – All survey's must be prepared by a licensed surveyor, and must accurately depict all existing structures on the property; structures cannot be hand drawn on the survey.
- Covenants / Special Permits** – Are there any property covenants or conditions or special permits which would affect the development of this property? YES:_____ NO:_____
(If yes, please attach)
- Application Fee** – Please visit <http://islipny.gov/departments/planning-and-development/building-division-permits-section> for our current fee schedule. The final fee will be determined by the Permits Department.

4. **Floor Plans** – If this application is for an interior alteration or addition, a floor plan must be provided.

Floor plans may be hand-drawn, but rooms must be labeled and show dimensions, doorways, windows and closets (see example to the right).

A drawing of each floor of the house, including cellars and basements, must be provided.



5. **Other Requirements** – I have reviewed the appropriate Requirements Checklist for this application, have supplied all appropriate deliverables and understand that this application may require review/approval from different departments/agencies. Applicant Initials: _____

I understand that the Town is relying on the information provided herein, any inaccuracy may cause delays and/or additional fees. I swear this application is a true and complete statement of all work on the desired premises. This permit issuance expressly implies approval by the landowner of inspections required of the premises.

By submitting this application, I acknowledge and agree that a modification or addition may be made to the Certificate of Occupancy/Compliance. No further notice of any resultant modification or addition shall be required.

PROPERTY OWNER:

SWORN TO ME ON THIS

PRINT

_____ DAY OF _____, 20 ____

SIGNATURE

NOTARY PUBLIC

OFFICE USE ONLY

ZONING REVIEW

___DCR _____

___SITE PLAN _____

___WETLANDS _____

___ZBA _____

DATE _____ ZONING INSPECTOR _____ APPLICANT _____

FEE	DESCRIPTION
TOTAL FEE:	